# EDUCATIONAL VIDEO CENTER, INC.

# INDEPENDENT AUDITOR'S REPORT ON FINANCIAL STATEMENTS

# **AS OF AUGUST 31, 2023**

AND

FOR THE YEAR THEN ENDED (WITH COMPARATIVE TOTALS FOR 2022)

Winnie Tam & Co., P.C.

# EDUCATIONAL VIDEO CENTER, INC.

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## **INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors Educational Video Center, Inc. New York, New York

#### Opinion

We have audited the accompanying financial statements of Educational Video Center, Inc., which comprise the statement of financial position as of August 31, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Educational Video Center, Inc. as of August 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Educational Video Center, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Educational Video Center, Inc's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free of material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform auditing procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Educational Video Center, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Educational Video Center, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control matters that we identified during the audit.

#### **Report on Summarized Comparative Information**

We have previously audited Educational Video Center, Inc.'s 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 26, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended August 31, 2023, is consistent, in all material respects, with the audited financial statements from which it has been derived.

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Winnie / an D.C., P.C.

New York, New York June 20, 2024

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# EDUCATIONAL VIDEO CENTER, INC. STATEMENT OF FINANCIAL POSITION AS OF AUGUST 31, 2023 (WITH COMPARATIVE TOTALS FOR 2022)

## **ASSETS**

Current Assets	2023	2022
Cash Accounts receivable Grants and contributions receivable - Notes 2 and 4 Prepaid expenses - Note 8	\$ 399,107 146,655 760,061 19,314	\$ 687,701 92,775 793,620 1,396
Total Current Assets	1,325,137	1,575,492
<b>Non-Current Assets</b> Grants receivable - Notes 2 and 4 Fixed assets, at cost, net of accumulated	68,222	44,969
depreciation of \$53,836 and \$20,903 in 2023 and 2022, respectively - Notes 2 and 5	69,558	64,141
Total Assets	<u>\$ 1,462,917</u>	<u>\$ 1,684,602</u>

# **LIABILITIES AND NET ASSETS**

<b>Current Liabilities</b> Accounts and accrued expenses payable Deferred event revenue	\$	39,788	\$	27,547 10,000
Total Liabilities		39,788		37,547
<b>Net Assets</b> Without donor restrictions With donor restrictions - Note 7		969,117 454,012		969,086 677,969
Total Net Assets		1,423,129	1	,647,055
Total Liabilities and Net Assets	<u>\$</u>	<u>1,462,917</u>	<u>\$ 1</u>	,684,602

# EDUCATIONAL VIDEO CENTER, INC. STATEMENT OF ACTIVITIES FOR THE YEAR ENDED AUGUST 31, 2023 (WITH COMPARATIVE TOTALS FOR 2022)

		2023		2022
<u>Change in Net Assets Without Donor Restrictions</u>				
Public Support and Revenue				
Grants and contributions from:				
Foundations and trusts	\$	6,559	\$	82,250
Governmental agencies		-		82,833
Corporations		10,026		20,956
Individuals		4,600		18,558
Non-cash contributions - Notes 2 and 8		38,350		33,170
In-kind contributions - Notes 2 and 8		141,776		132,500
Contract services		90,875		172,193
Special events, net of direct event expenses of \$18,191 in 2023		23,390		74,311
Licensing fee		-		10,000
Interest and other income		1,511		813
Net assets released from restrictions - Note 6		1,100,09 <u>9</u>		1,053,544
Total Public Support and Revenue	1	1,417,186	1	1,681,128
Expenses				
Program Services				
Professional Development		278,808		290,318
Documentary Workshops		356,440		305,583
New Media Arts Apprenticeship		181,962		102,237
Special Projects		220,658		331,236
Total Program Services	1	1,037,868	]	<u>,029,374</u>
Supporting Services				
Administrative and general		121,776		166,450
Fund raising		257,511		155,622
Total Supporting Services		379,287		322,072
Total Expenses	1	1,417,155	]	1,351,446
Net Increase in Net Assets Without Donor Restrictions		31		329,682
Change in Net Assets With Donor Restrictions				
Grants and contributions from:				
Foundations and trusts		320,722		569,969
Federation	(	70,500)		141,000
Governmental agencies		599,270		536,167
Corporation		26,650		40,000
Net assets released from restrictions - Note 6	( 1	<u>1,100,099</u> )	( ]	1,053,544)
Net (Decrease)/increase in Net Assets With Donor Restrictions	()	223,957)		233,592
Net (Decrease)/Increase in Net Assets	(	223,926)		563,274
Net Assets at beginning of year	•	1,647,055	1	1,083,781
Net Assets at end of year		1,423,129		,647,055

# EDUCATIONAL VIDEO CENTER, INC. STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED AUGUST 31, 2023 (WITH COMPARATIVE TOTALS FOR 2022)

		PROGRAM SERVICES				SUPPORTING SERVICES					Total Program and				
		ofessional velopment	Documentary Workshops		v Media Arts prenticeship	Special Projects	Total		ninistrative d General	Fund Raising	Total		Supporting 2023	Servi	2022
Salaries Payroll taxes and employee benefits	\$	173,762 26,175	\$ 212,571 32,022	\$	95,028 14,315	\$ 95,409 14,372	\$ 576,770 86,884	\$	41,528 6,256	\$ 116,562 17,559	\$ 158,090 23,815	\$	734,860 110,699	\$	699,874 89,599
Total Salaries and Related Expenses		199,937	244,593		109,343	109,781	663,654		47,784	134,121	181,905		845,559		789,473
Professional and consultants fees (includin	ıg														
donated services of \$12,500 in 2022)		27,331	42,584		20,260	20,311	110,486		30,276	97,961	128,237		238,723		312,514
Travel, meetings and conferences		4,224	15,525		1,229		20,978		6,357	508	6,865		27,843		14,361
Telephone and communications Printing			2,725			75	2,800		4,560	322	4,882		7,682		8,136 1,035
Donated facilities - Notes 2 and 8		30,000	30,000		18,000	18,000	96,000		12,000	12,000	24,000		120,000		120,000
Insurance		2,349	3,090		2,306	986	8,731		1,365	1,633	2,998		11,729		10,752
Supplies and tapes (including in-kind contribution of \$3,629, net, in 2023															
- Notes 2 and 8)		3,617	9,707		1,007	61,625	75,956		3,727	673	4,400		80,356		44,968
Postage and mailing		14					14		456	12	468		482		1,171
Stipends		839	5,074		22,243		28,156		67		67		28,223		8,617
Dues, fees and subscriptions									748	391	1,139		1,139		1,685
Bank and credit card service charges									1,424		1,424		1,424		2,598
Advertising		2,909	625				3,534		1,531	822	2,353		5,887		4,016
Equipment rental, repairs and maintenance	e								3,465		3,465		3,465		3,724
Staff development			2,220				2,220			8,923	8,923		11,143		12,829
Miscellaneous		14	297			 	 311		111	145	256		567		539
Total Expenses Before Depreciation		271,234	356,440		174,388	210,778	1,012,840		113,871	257,511	371,382		1,384,222		1,336,418
Depreciation		7,574			7,574	 9,880	 25,028		7,905		7,905		32,933		15,028
Total Expenses 2023	\$	278,808	\$ 356,440	\$	181,962	\$ 220,658	\$ 1,037,868	\$	121,776	\$ 257,511	\$ 379,287	\$	1,417,155		
Total Expenses 2022	\$	290,318	\$ 305,583	\$	102,237	\$ 331,236	\$ 1,029,374	\$	166,450	\$ 155,622	\$ 322,072			\$	1,351,446

# EDUCATIONAL VIDEO CENTER, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED AUGUST 31, 2023 (WITH COMPARATIVE TOTALS FOR 2022)

		2023		2022
Cash Flows from Operating Activities				
Change in Net Assets	(\$	223,926)	\$	563,274
Adjustments to reconcile changes in Net Assets				
to net cash (used in)/provided by operating activities				
Depreciation		32,933		15,028
Change in assets and liabilities:				
Increase in accounts receivable	(	53,880)	(	40,423)
Decrease/(increase) in grants and contributions receivable				419,251)
Increase in prepaid expenses	(	17,918)	· ·	64)
Increase/(decrease) in accounts and		, ,	`	,
accrued expenses payable		12,241	(	30,170)
Decrease in deferred event revenue	(	10,000)		-
	(			
Net Cash (Used in)/Provided by Operating Activities	(	250,244)		88,394
<b>Cash Flows from Investing Activities</b>				
Donated computer equipment	(	38,350)	(	33,170)
Acquisition of fixed assets	(	-	$\left( \right)$	<u>40,349</u> )
Acquisition of fixed assets			(	40,349)
Net Cash Used in Investing Activities	(	38,350)	(	73,519)
Net (Decrease)/Increase in Cash	(	288,594)		14,875
Cash balance at beginning of year		687,701		672,826
Cash balance at end of year	<u>\$</u>	399,107	<u>\$</u>	687,701

Supplemental disclosures of cash flow information:				
Donated computer equipment	<u>\$</u>	38,350	<u>\$</u>	33,170

## NOTE 1 ORGANIZATION

Educational Video Center, Inc. ("EVC") is a non-profit youth media organization dedicated to teaching young people to make documentary videos as a means to develop their artistic, critical literacy, and career skills, while nurturing their idealism and commitment to social change.

Founded in 1984, EVC has evolved from a single video workshop for teenagers from Manhattan's Lower East Side to become an internationally acclaimed leader in youth media education. EVC's teaching methodology brings together the powerful traditions of student-oriented progressive education and independent community documentary.

EVC is exempt from income taxes under Section 501(c)3 of the Internal Revenue Code and similar provisions of the State Code. Contributions to EVC are tax deductible to donors under Section 170 of the IRC. EVC is not classified as a private foundation.

# NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

EVC prepares its financial statements in accordance with generally accepted accounting principles promulgated in the United States of America for not-for-profit entities. The significant accounting and reporting policies used by EVC are described below to enhance the usefulness and understandability of the financial statements.

#### **Basis of Accounting**

The accompanying financial statements have been prepared using the accrual basis of accounting.

#### Support

EVC recognizes government and private grants as either contributions or exchange transaction revenues, depending on whether the transaction is reciprocal or not. For those recognized as contributions, revenue is recognized when a contract or grant becomes unconditional, that is, when the conditions on which they depend are substantially met. Contracts and grants that are treated as exchange transactions are reported as revenue without donor restrictions when expenses are incurred in accordance with the terms of the agreement. The excess of amounts received in exchange transactions over the amount of expenditures incurred is classified as deferred revenue in the statement of financial position.

If a contract or grant agreement contains a right of release from the respective obligation provision on the part of the grantor, and the agreement also contains a barrier to overcome, EVC recognizes revenue for these conditional contributions when the related barrier to entitlement has been overcome.

## **NOTE 2** <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> - (Continued)

Grants and contributions receivable are unconditional promises to give that are recognized as contributions when the promise is received. Unconditional promises to give that are expected to be collected in less than one year are reflected as current promises to give and are reported at net realizable value. Unconditional promises to give that are expected to be collected in more than one year are reflected as long-term promises to give and are recorded at fair value at the date of promise. That fair value is computed using a present value technique applied to anticipated cash flows. Amortization of the resulting discount is recognized as additional contribution revenue. The allowance for uncollectible receivables is determined based on management's evaluation of the collectibility of pledges and invoices.

#### Cash and Cash Equivalents

Cash consists of cash held in checking and money market accounts and cash on hand. EVC maintains its cash in three bank accounts in a high quality financial institution, which at times, may exceed the current insured amount under Federal Deposit Insurance Corporation ("FDIC") protection. EVC has not experienced any losses in such accounts and believes it is not exposed to any significant financial risk therein.

#### Net Assets

The financial statements report net assets and changes in net assets in two classes that are based upon the existence or absence of restrictions on use that are placed by its donors, as follows:

Net assets without donor restrictions are resources available to support operations. The only limits on the use of these net assets are the broad limits resulting for the nature of the organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; the organization must continue to use the resources in accordance with the donor's instructions.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions.

## **NOTE 2** <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> - (Continued)

#### Fixed Assets

EVC capitalizes all significant expenditures for fixed assets. These assets are recorded at cost when purchased. Equipment is capitalized if it has a cost of \$1,000 or more and a useful life when acquired of more than 1 year. Repairs and maintenance that do not significantly increase the useful life of the asset are expensed as incurred. Depreciation of equipment are provided for on a straight line basis over the estimated useful lives of the assets.

#### **Revenue Recognition**

EVC recognizes revenue in accordance with Financial Accounting Standards Board ("FASB") Accounting Standards Codification ("ASC") Topic 606, *Revenue from Contracts with Customers*. ASC Topic 606 requires that an organization recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the organization expects to be entitled to in exchange for those goods or services.

The guidance requires an organization to follow a five-step model to (a) identify the contract(s) with a customer, (b) identify the performance obligations in the contract, (c) determine the transaction price, (d) allocate the transaction price to the performance obligations in the contract, and (e) recognize revenue when (or as) the organization satisfies a performance obligation.

#### Program Revenue

Revenue from program fees and fees for service are recognized over the terms of the program and the period of services provided. Amounts collected in advance but unearned are reflected in the statement of financial position as deferred revenue.

## Special Events

The portion of sponsorship revenue and attendee fees that relates to the commensurate value the sponsor and attendee received in return is recognized when the related events are held and performance obligations are met.

## In-Kind Contributions

Donated facilities, equipment and other non-cash donations are recorded as contributions at their fair values at the time of donation. Such donations are reported as increases in net assets without donor restrictions unless the donor has restricted the donated asset for a specific purpose. Assets donated with explicit restrictions regarding their use are reported as restricted contributions. EVC reports expirations of donor restrictions when the donated assets are placed in service, if applicable, as instructed by the donor. EVC reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

## **NOTE 2** <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> - (Continued)

Donated services are recognized as contributions if the services: (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by individuals possessing those skills, and would otherwise be purchased by EVC. EVC also received donated services from other contributors and volunteers that do not meet the criteria for recognition, and therefore, are excluded from the financial statements.

#### Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. On an ongoing basis, EVC's management evaluates the estimates and assumptions based upon historical experience and various other factors and circumstances. EVC's management believes that the estimates and assumptions are reasonable in the circumstances; however, the actual results could differ from those estimates.

#### **Comparative Financial Information**

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with EVC's financial statements for the year ended August 31, 2022, from which the summarized information was derived.

## Accounting for Uncertainty in Income Taxes

EVC adopted *Financial Accounting Standards Board* ("FASB") guidance on uncertain income tax positions in its financial statements. EVC recognizes the effect of tax positions only when they are more likely than not of being sustained. Management is not aware of any violation of its tax status as an organization exempt from income taxes.

# NOTE 3 LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of August 31, 2023 are:

Financial Assets:		
Cash	\$	399,107
Accounts receivable		146,655
Grants and contributions receivable		828,283
Total Financial Assets	<u>\$</u>	1,374,045

## **NOTE 3 <u>LIQUIDITY AND AVAILABILITY</u> - (Continued)**

Total Financial Assets	\$	1,374,045
Less financial assets not available within one year: Grants receivable (Note 4)	(	68,222)
Less financial assets held to meet donor-imposed restrictions: Purpose-restricted net assets (Note 7)	(	340,762)
Amount available for general Expenditures within one year	<u>\$</u>	965,061

As part of the liquidity management plan, EVC invests cash in excess of daily requirements in short-term money market accounts. In addition, to manage liquidity, EVC has trade credit with a major credit card company for an available balance of \$30,000. As of August 31, 2023, there was a balance of \$8,237. This amount is reported as accounts and accrued expenses payable in the statement of position.

# NOTE 4 PROMISES TO GIVE

Unconditional promises to give as of August 31, 2023 are as follows:

Receivable in less than one year Receivable in one to five years	\$	760,061 75,000
Total unconditional promises to give Less: net present value discount	(	835,061 <u>6,778</u> )
Net unconditional promises to give	<u>\$</u>	828,283
Current Non-current	\$	760,061 <u>68,222</u>
Net unconditional promises to give	<u>\$</u>	828,283

Long-term promises to give are recognized at fair value, using present value techniques and a discount rate of 4.85%.

## NOTE 5 FIXED ASSETS

As of August 31, 2023, the costs and accumulated depreciation were as follows:

Equipment	\$	123,394
Less: accumulated depreciation	(	<u>53,836</u> )
Net	<u>\$</u>	69,558

Depreciation expense for the year was \$32,933.

## NOTE 6 NET ASSETS RELEASED FROM RESTRICTIONS

Net assets released from restrictions during the year ended August 31, 2023 were as follows:

Satisfaction of purpose restrictions:		
Documentary Workshops	\$	279,828
Leading Edge Fellowship Competition		70,500
New Media Arts Apprenticeship		138,162
Professional Development		295,227
Programmatic Support		208,996
Strategic Planning		5,000
Youth Powered Video and Curriculum		10,000
		1,007,713
Satisfaction of time restrictions:		
General Support designated for 2023		92,386
Total	<u>\$</u>	1,100,099

## NOTE 7 <u>NET ASSETS WITH DONOR RESTRICTIONS</u>

As of August 31, 2023, net assets with donor restrictions are available for the following:

Purpose restrictions, available for spending:		
Documentary Workshops	\$	118,475
Hire Deputy and Development Directors		140,000
New Media Arts Apprenticeship		40,424
Professional Development		36,863
Strategic Planning		5,000
Total purpose-restricted net assets	<u>\$</u>	340,762

#### **NOTE 7 <u>NET ASSETS WITH DONOR RESTRICTIONS</u> - (Continued)**

Time restrictions:	
Time restricted support, which are unavailable for	
spending until the time stipulated by donors	\$ 113,250
Total	\$ 454,012

## NOTE 8 IN-KIND CONTRIBUTIONS

EVC occupies without charge, certain premises donated by City-As-School. The estimated value of the donated facilities is \$120,000 per year. EVC also received donated software subscription of \$21,776 and donated computer equipment of \$38,350 during the fiscal year. Total amount of \$180,126 was reported as support in the statement of activities and \$18,147 of software subscription was recorded as prepaid expenses in the statement of financial position.

## NOTE 9 FUNCTIONAL ALLOCATION OF EXPENSES

The cost of providing EVC's services have been summarized on a functional basis in the statement of functional expenses. Expenses that can be identified with a specific program or support service are charged directly to that program or support service. Costs common to multiple functions have been allocated among the various functions benefitted using a reasonable allocation method that is consistently applied.

Administrative and general expenses include those costs that are not directly identifiable with any specific program, but which provide for the overall support and direction of the organization. Fund raising costs are expensed as incurred, even though they may result in contributions received in future years.

## NOTE 10 SUBSEQUENT EVENTS

EVC has evaluated subsequent events through June 20, 2024, which is the date the financial statements were available to be issued. No subsequent events were identified that required adjustment to or disclosure within the financial statements.